



# Board of County Commissioners Agenda Request

**5A**  
Agenda Item #

**Requested Meeting Date:** May 14, 2024

**Title of Item:** Approve Obligation of Unallocated ARPA Funds

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Jessica Seibert		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator		<b>Estimated Time Needed:</b> 5 Min.
<b>Summary of Issue:</b>  The Board previously approved the use of funds during the 2023 budget process to lower the 2023 levy. Due to increased revenues/decreased expenses in 2023 the transfer of ARPA funds was not required. Staff request the reallocation of these funds as listed on the attached spreadsheet.		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Approve obligation of unallocated ARPA Funds		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

**Aitkin County Fiscal Recovery Funds**

Fiscal Recovery Funds/LATCF/Business Relief	Estimated Expense	Funds Spent	Balance Remaining	
\$ 3,085,669	\$ 2,643,359	\$ 1,680,180	\$ 1,505,492	\$ 542,313 Est. expenses vs. FRF received
\$ 100,003				

Treasurer Cash Balance: \$ 1,505,491 \$ (0) Difference

Category	Project	Estimated Expense	Funds Spent	Balance Remaining
<b>Budget Committee</b>		\$ 938,631	\$ 789,497	\$ 149,134
	Electronic HR system/HR Videos	\$ 20,000	\$ -	\$ 20,000
	Public health supplies	\$ 5,000	\$ -	\$ 5,000
	Highway Department lost revenue	\$ 560,000	\$ 560,000	\$ -
	AppXtender Software	\$ 20,000	\$ 20,552	\$ (552)
	2023 Staffing (Levy Reduction)	\$ -	\$ -	\$ -
	Public health staffing (board approved)	\$ 192,381	\$ 117,695	\$ 74,686
	HHS Computers (2022)	\$ 35,250	\$ 35,250	\$ -
	Public Lands Counties	\$ 1,000	\$ 1,000	\$ -
	LLCC Schools for All Lobbist	\$ 5,000	\$ 5,000	\$ -
	LLCC Transfer	\$ 50,000	\$ 50,000	\$ -
	2023 LATCF Received / Not Allocated	\$ 50,000	\$ -	\$ 50,000

**Unallocated Funds \$ 542,313**  
**Reserved LATCF Funds \$ 50,000**

**Requests**

Mobile Assessing Equip.	\$ 54,000
Econ. Dev. -	
Broadband Match	\$ 75,000
Marketing	\$ 25,000
Facilities -	
License Center Security	\$ 50,000
Furniture	\$ 36,000
Jail Controls	\$ 250,000
LLCC	\$ 2,000
Land Dept. Cameras/Lighting	\$ 10,000
Treasurer's Scanning	\$ 20,000
AEOA Request -	\$ -
Boardroom Cameras	\$ 25,000
Comprehensive Plan	\$ 40,000
<b>Total Requests</b>	<b>\$ 587,000</b>

**Economic Development Committee**

	\$ 382,350	\$ 294,991	\$ 87,359
Tourism and small business aid	\$ 202,350		\$ 67,384
Child Care Grant		\$ 25,000	
Communication Plan/Brand Trademark		\$ 40,280	
BDR Grant		\$ 9,000	
Revitalization Grant		\$ 60,382	
ATV AD		\$ 304	
Website development (transferred to Econ. Dev.)	\$ 20,000	\$ 20,000	\$ -
Community grant program	\$ 100,000	\$ 80,025	\$ 19,975
Aitkin airport	\$ 30,000	\$ 30,000	\$ -
McGregor airport (transferred to Econ. Dev.)	\$ 30,000	\$ 30,000	\$ -

**Remaining Funds \$ 5,313**

**Additional FRF previously funded**

	\$ 106,325	\$ 106,325	\$ -
LLCC to balance 2021 lost revenue	\$ 106,325	\$ 106,325	\$ -

**Facilities Committee/IT Needs**

	\$ 1,216,053	\$ 489,367	\$ 726,686
Jail HVAC/Chiller	\$ 750,000	\$ 48,277	\$ 701,723
Jail audio/visual	\$ 26,784	\$ 6,321	\$ 20,463
LLCC electrical panels	\$ 12,922	\$ 12,922	\$ -
Security Cameras	\$ 5,028	\$ -	\$ 5,028
LLCC Fire Suppression	\$ 68,802	\$ 68,802	\$ -
LLCC Energy Center/Air Handler Controls	\$ 67,558	\$ 67,558	\$ -
Dark Trace Cybersecurity Equipment	\$ 34,523	\$ 35,928	\$ (1,405)
IT Backup Solution	\$ 157,745	\$ 157,745	\$ (0)
LLCC School House Roof/Second House Roof	\$ 41,375	\$ 41,814	\$ (439)
2023 Reserved Funds		\$ 50,000	\$ (50,000)
LLCC director's house boiler	\$ 8,000	\$ -	\$ 8,000
Fairgrounds improvements	\$ 43,316	\$ -	\$ 43,316

No Expenditure Yet